Document Management Solution

DOCSVAULT
Enterprise Edition

Easy Data Access

A Step Ahead

Success of an enterprise depends on its ability to control and manage operations, data and available resources. They need to streamline and manage all these successfully to keep up with the changing work scenarios, economic challenges and compliance requirements.

Enterprises can choose to go in circles or join the league of successful pro-growth, pro-technology organizations that successfully manage their resources with the help of a document management system.

Docsvault's Enterprise Edition is a 360-degree document management solution that allows enterprises to capture, retrieve and share information anytime, anywhere allowing them to stay a step ahead of their competition.

"Disorganized filing systems were not allowing us to keep pace with company requirements. Docsvault provided solutions for this problem and greatly reduced reliance on paper records. It is very good for control of admin docs (email and MS Office docs. It is a good, no-fuss, cost-effective solution to document management. After a lot of research, we found Docsvault stood out from the rest when using this criteria."

Phil Talintyre, IT Manager
WBCM

Docsvault Enterprise Edition

Docsvault Enterprise Edition is a future-ready Document Management Software that gives you an edge over your competitors by allowing you to make the best use of your data, resources and operations.

It's an all-in-one package that goes beyond standard document management. It helps Improve collaboration between your team members, meet increasing customer demands, respond to internal and external changes better and ensure compliance with regulations.

It is available as Desktop and Online Document Management System, which makes it suitable for every kind of work environment. It is cloud-ready while still offering you full control of your data on your own servers onsite.

It offers extensive features such as Scanning and Capture, Central Repository, Access Controls, Records Retention, and Workflow over and above full range of Document Management Tools such as Version Control, Document Profiling, Audit Trails, Comprehensive Search and more.

In a nutshell, Docsvault Enterprise is what enterprises need to increase core efficiencies, reduce operational costs, streamline people and processes spread over different offices, ensure full control over actions and information and above all, become more efficient!

Core Capabilities

"DV has cut our paper processing, made documents available across the board (no more missing files), and virtually eliminated our physical file storage issues. The integration with MS Office and ability to print pdfs directly into and to email directly out of DV has improved workflow and increased productivity."

Pamela Olson, Manager
The Magellan Group Ltd.

Key Defining Advantages

- Feature rich enterprise class Desktop and Online Document Management System

- Cloud-ready while still on your own servers, so you are in full control of your data

- Enhances collaboration among teams and eases sharing with associates outside your organization

- Offers Version Control, Audit Trail, Auto backup etc. required for regulatory compliance

- It is robust and flexible, making it suitable for any size or type of business

- Docsvault is already a part of over 3000 organizations spread over 20 countries

- Adopted by all industry segments including IT, Healthcare, Finance, Legal, Construction, Public Sector, Manufacturing and more.

- Easier-to-use and more budget-friendly compared to other DMS solutions

Key Defining Features

360-degree Document Management
Well rounded feature set with benefits beyond regular document management software

Secure Online Document Management
Access documents anywhere using simple web browser while keeping full control over data by hosting it onsite on your servers.

Records Retention
Manage entire lifecycle of physical and digital records - from its safe storage, classification, circulation to its final authorized disposition.

Fine-grained Security
Fine grained security settings such as System Level Rights, 'Ownership Overrides' and various user and group level file access rights.

Integrated Scanning, OCR & Searchable PDF
Scan paper documents and convert them to fully searchable PDF with OCR add on.

Comprehensive Search Function
Find documents in one go with Docsvault's advanced search function that searches by various fields including text inside files.

Inbuilt PDF Editor
Manipulate PDF documents by merging/splitting PDF documents, adding-deleting text &images or adding highlights, notes & custom stamps.

Audit Trail
Track activities and query audit logs using time, user or location criteria and keep tabs on all activities and changes within your repository.

Simple Workflow & Collaboration
Facilitates collaboration and boosts productivity with features like Online Task Management, Alerts, Public Shared Links, etc.

MS Office Integration
Docsvault is integrated with MS Office applications such as MS Word, PowerPoint, Excel and Outlook.

Targeting Evolving Needs

Docsvault's Enterprise Edition is built for industries looking for a total document management solution that takes care of evolving business needs. It can deliver simple yet effective solution to meet specialized needs arising in typical business environment.

Docsvault Enterprise can successfully take care of following evolving needs of businesses:

Streamlining People & Processes Across Organization:

Docsvault offers centralized repository system which can be accessed anytime, anywhere allowing organizations to make their documents and tasks always available to their in-house staff, remote workers and workforce on road.

Ensuring Strong Control & Vigilance over Data Exchange:

Docsvault offers various security features such as Access Control, Multi-Level Security, Audit Trail, User & Group based Security, Reports and Export Prevention that ensures sensitive data is never leaked or destroyed.

Improving Internal & External Sharing & Communication:

Docsvault Enterprise Edition improves internal and external communication and sharing through features like Document Notes, Public Shared Links and Quick Email.

Compliance With Ever-Increasing Regulatory Changes:

Docsvault Enterprise provides necessary tools such as Records Retention, Audit Trail, Version Control, etc. to ensure regulatory compliance.

DOCSVAULT

Get in Touch

Easy Data Access

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Learn More

Join the league of successful organizations today!

Visit us on www.DocsVault.com to find out more about Docsvault Enterprise Edition or drop us a line at Sales@DocsVault.com.