Non-profit Organizations

Whether you are running an organization to save penguins or to help orphans in Africa, there are certain common challenges that apply to yours and every non-profit organization.

Non-profit organizations (NPO) have to acquire funding, give detailed reports to funders and maintain good relations with end-users – all in all there are too many responsibilities to be handled; that too within a limited budget.

NPOs are highly dependent on volunteers, who are not always skilled, as they can't afford to hire advisors or managers. This makes it difficult to manage programs effectively or reach the end goal.

Challenges

Limited budget

Poor networking

Slow to accept changes

What are the Challenges within Non-Profit Organizations?

Just because non-profit organizations don't have profit goals like for-profit organizations doesn't mean they don't have end goals or are not under pressure to finish a campaign or program in given time and budget.

- **Managing in limited budget**

Non-profit organizations have to rely completely on funding allocated by funders or profits of second business, which makes it difficult for them at times.

- **Poor networking**

Chief executives of NPOs have too many things to handle and they are often tied down with their other profit-making business leaving no time for networking or collaborating with funders and end-users.

- **Slow to accept management and technological aids**

Due to limited budget and unskilled volunteers, NPOs can't adopt new management and technological aids. Otherwise, they would have been able to solve many of their problems.

How can Document Management Software help?

Document Management Software provides a variety of features such as creating PDF documents like brochures and handouts, integration with MS Office, so you can quickly create and save versions of Word and Excel files and scanning and OCR, so that you can create searchable PDFs from scanned documents.

Docsvault, our easy-to-use and intuitive Document Management Software can do all these and much more.

Docsvault: Easy-to-use Document Management Software

Docsvault is simple and intuitive software designed to be used in almost all types of organization. With Docsvault, you can secure all your documents in an organized way, so that you don't have to worry about losing them ever or having a hard time searching for them.

Docsvault makes document management smooth for you, so that you are not tied up with mundane filing jobs and can focus more on your current campaign or program.

The best part about Docsvault is you can collaborate with remote users. You can share documents with someone in Africa or Antarctica without having to resort to unreliable emails or file transfers.

Solution

Incorporating a technological solution that is intuitive, simple to use and not very expensive

Think about it…

Is most of your time going in searching for and securely storing your documents?

Are your balance sheets and expense sheets properly stored?

Do you want a faster, easier way to collaborate with your funders and end-users?

The solution could lie in document management software. This software is simple to use, gives good value for money and can improve efficiency of all organizations.

- **Value for money**

Docsvault is one of the affordable document management solutions that gives you value for money. It's simple and easy to use document management tools save time and labor spent in filing and searching for documents. It also saves costs like printing, storage, and overhead costs that occur due to traditional paper-based filing structure.

- **Remote Access**

Docsvault offers remote access features so it doesn't matter if you have workers and volunteers spread across the globe. Using Docsvault's Web Interface & Mobile app, they'll be able to connect to the system while still keeping your data in your control.

- **Easy Form Submission and better collaboration**

Docsvault's 'Web eForms' tool helps users to create customized web based eForms to collect and organize volunteer applications, signup sheets, event registrations etc. The submitted forms are directly captured in the repository. With 'Electronic Workflow', users can initiate actions by routing electronic forms for approvals

- **Use Digital Signature to build efficiency**

Docsvault's 'Digital Signatures' tool allows you to sign documents and even send signature requests to get signatures from anyone outside your organization without leaving Docsvault. The signers do not need to register or have Docsvault application to sign documents.

- **Stay Secure and in compliance**

As a non-profit organization, it is important to have detailed proof of what donations are coming in, and where they are going. Keeping good records is extremely important. Our document management system allows you to capture and organize all paper documents and electronic files including emails. Search and retrieval features help you find documents quickly and easily. It also includes standard security measures like version control, user /group based access, audit trails, history logs, alerts, email notifications and more.

Other benefits

- ✓ Simple interface makes it easy to use
- ✓ Saves cost by reducing the space needed to store records
- ✓ Improves efficiency by making filing and search faster
- ✓ Backup and restore facilities help preserve crucial data