

# Legal

Legal industry is an information-driven field.

Apart from handling confidential client data, legal professionals have the responsibility of juggling multiple tasks and cases, which requires constant collaboration.

Legal professionals have to spend significant time on a regular basis reading statutes, agency rules, court decisions, zoning laws and other regulations to stay abreast of changes.

Most importantly, they need to store all the client data and research work in such a way that it is secure and easily accessible.

## Challenges

Security

Workflow and sharing

Research



## *What are the challenges within legal industry?*

Legal industry is not only challenging but also demanding and dynamic, making it important for the law firms to stay constantly updated. Here are some top challenges faced by the legal industry.

- **Security**

Legal firms handle sensitive documents such as agreements, case files, pleadings, evidential records and contracts that are time-sensitive and confidential, requiring high level of security. Lack of security can lead to leakage of sensitive client and case records, leading to humiliation and even loss of clientele.

- **Workflow and Sharing**

Legal documents have to be assessed, accessed and distributed to clients, associates and to other branches, which means they have to be shipped, e-mailed or faxed, making sharing complex and expensive.

- **Research**

Legal professionals have to research and refer legal documents and clauses for which they have to devote a major chunk of their time.



### Solution

Incorporating a simple technological solution that provides industrial-strength security, facilitates collaboration and improves workflow.

#### *Think about it...*

Is your client's information completely safe?

How much easier your life would be if you could access current and past client records in a split second?

How good it would be to tap all the information on a case that would otherwise have been in your associate's 'head'?

It has become crucial for all legal firms to incorporate software and technological solutions, so that they can offer clients more for less, stay abreast of changes and collaborate without bearing additional costs. Document Management Software can help them do all that, plus some more.

#### *How can Document Management Software help?*

Document Management Software is instrumental for growth and organization throughout all industries, but more so in legal industry. This is because, legal firms send and receive so many documents, exchange information constantly and collaborate with so many people throughout a typical work day, that implementing Document Management System becomes inevitable.

Our award-winning Document Management System, Docsvault, can cater to all big and small document management needs within the legal industry, allowing legal firms to operate at an optimum level.

#### *Docsvault: Favorite Document Management Software within Legal Industry*

Docsvault replaces the ineffective, complex, paper-based processes to paperless solution for saving, storing, and securely managing all kinds of documents.

Its Scanning & Digitalization enables scanning paper documents and converting them to electronic documents, capturing important information and saving the document in a central repository for easy retrieval later.

Some of the key features of Docsvault, which are of utmost importance in legal industry, are:

### [Who is using Docsvault?](#)

Goldstine, Skrodzki, Russian,  
Nemec and Hoff Ltd, United  
States

Michael Smith, United  
Kingdom

W P Fortenberry, United  
States

King & Ballow, United States

F2 Business, Legal & Labour  
Solutions CC, South Africa

JJRB KB, Sweden

*"I like Docsvault and use it  
for important record-  
keeping."*

*AI*

To read our industry-specific  
case studies, [click here](#)

To get more details about  
Docsvault, email us at  
[sales@docsvault.com](mailto:sales@docsvault.com)

Call us at [888.819.3035](tel:888.819.3035)

- **Secure Repository**

With Docsvault you can secure all confidential documents such as agreements, client records, complaints, motions, interrogatories, evidence documents and contracts in a centralized location. You can also ensure that only authorized people can access certain documents in your repository. This means your confidential data is safe and so is your reputation and client-base.

- **Automate Document processes**

Lawyers spend about 50 percent of their time on administrative tasks, such as reviewing and drafting documents. Docsvault's Workflow Management automates important document assembly processes such as the review and approval of contracts and other legal documents. This way, firms can significantly reduce the amount time lawyers spend on these non value-added tasks.

- **Case Management everywhere at anytime**

Law firm users can access their documents anywhere they go, using Docsvault Web Access technology to centrally store and manage all necessary files into one easy-to-use location. Whether at home or on the road, having a total access to the data plays important role in the productivity and maximum utilization of time. The web-based access enables you to always stay connected with colleague and clients. Lawyers can easily access the most current document version from mobile devices as well.

#### **Other benefits**

- ✓ Integrated with MS Office and MS Teams
- ✓ Public Share and Document Request Links
- ✓ Allows to keep tabs on users with audit trail
- ✓ Backup and restore facilities help preserve crucial data
- ✓ Version control allows you to retain unlimited versions of documents