
Educational Institutions

To outsiders, educational institution may seem unchanged since eons and to some extent, this is true.

It is resistant to change, intentionally and to a large extent due to external problems. It also happens to be one of the most technologically shy industries.

Managing ever-increasing expenses despite receding funds and providing learning that is useful in the 21st century are some of the priorities of educational institutions today.

Challenges

Traditional Administration

Low funding

Lack of collaboration



What are the challenges within educational industry?

Here are some top challenges faced by the education industry.

- **Traditional Administration**

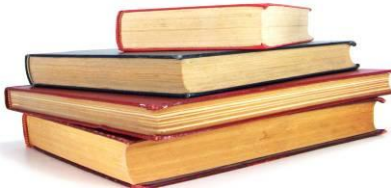
Some of the administrative tasks in educational institutions are not only mundane but also time-consuming. Balancing budgets, overseeing financial aids, planning academic schedules, creating or updating rules and policies, hiring and supervising teachers and taking care of student recruitment and admissions are just to name a few administrative jobs that are still carried out in the traditional way.

- **Low funding**

Schools and colleges are forever in need of funding and their funds are being cut down considerably because of budget shortfalls. This makes it very important for educational institutions to cut down expenses.

- **Lack of collaboration**

Educational institutions often follow a one-sided process, donors to principal, principal to teacher, teacher to student and very rarely the other way round. Collaboration can bring about many good changes in this industry.



Solution

Incorporating a simple technological solution that does not require considerable funding and can increase efficiency in administration

Think about it...

Wouldn't it be good if someone sorted out the mess in your office and organize all documents as per your needs?

How many times you had to make teachers, donors or parents wait because you didn't have information in hand?

How good would it be to have a solution that makes collaboration effortless?

Just as other industries are embracing technology and becoming digitized, allowing them to provide better services, educational institutions should also incorporate solutions that do not require steep learning curve and allow administrators to operate efficiently.

Document Management Software is just the solution for educational institutions that are not very technological advanced.

How can Document Management Software help?

Document Management Software is useful in almost all industries. Some of the immediate benefits of this software are digitizing paper documents such as administration process forms, simplifying workflow and improving collaboration with other branches and institutions.

Docsvault, our simple-to-use document management software, can help do all these plus more.

Docsvault: Incredibly Simple Document Management Software

Docsvault is one of those technological solutions that don't require considerable learning or training. It is also an affordable solution, which makes it ideal for educational institutions that can't spare a lot of money on technological solutions.

Unlike some of the technological solutions that are expensive and don't give value for money, Docsvault is not at all expensive and can give return on investments in terms of improved efficiency and collaboration in a very short time.

Who is using Docsvault?

- United Nations University, Japan
- Clyatt House Learning Center, LLC., United States
- Miami Dade College, US
- Chrisitan Heritage Ministries, United States
- Mayfair college, Australia
- University of Montreal, Canada
- La Salle University, US

"I want to say thank you very much for that great software."

- Thomas Schmidt

DOCSVAULT™
DMS for everyone

To read our industry-specific case studies, [click here](#)

To get more details about Docsvault, email us at [sales\[at\]docsvault.com](mailto:sales[at]docsvault.com)

Call us at [888.819.3035](tel:888.819.3035)

Apart from reducing clutter by digitizing documents and making them easily accessible, Docsvault can also help educational institutions to collaborate effectively with teachers, students and other branches with features such as quick email and task routing. Read on to find out more in detail about these features:

- **Scanning and OCR**

Docsvault does a wonderful job of helping you to scan, neatly organize and secure all your documents in a secure repository. With this software installed, you won't have to worry about spending time in searching for documents or losing important documents when you need them.

- **Quick Email**

Quick email facility of Docsvault allows you to forward documents to students, teachers, donors, administrators and other branches. It is also integrated with MS Outlook, so that you can save important emails and communication in Docsvault repository with a single click.

- **Value for Money**

Docsvault has almost all features that competitors provide and that too at a fraction of the cost. With Docsvault, you don't have to worry about investing in technology that won't pay you back. Docsvault will provide every bit of value for your money.

Other benefits

- ✓ Helps you go paperless, thereby saving costs on paper
- ✓ Allows you to organize all your data in a structured environment, making it easily searchable
- ✓ Reduces cost of shipping student forms to their residence and administration-related documents to other branches