

OCR and Searchable PDF

OCR or Optical Character Recognition is a process of recognizing text in scanned (image based) documents. OCR is a very important part of any document management software because it allows searching for document based on their contents even within scanned files.

This add-on automatically reads and identifies text in documents scanned or imported into Docsvault and converts them into searchable PDFs. The identified text is then indexed by the indexing engine allowing searching for documents based on words, phrases and numbers in their contents.

Highlights

- ✓ Convert images of typewritten or printed documents into searchable electronic documents
- ✓ Make your paper documents such as invoices and legal contracts searchable in a matter of minutes
- ✓ Create a fully searchable repository for easy retrieval of information

What It Means For You?

OCR is an indispensable tool for retrieving documents quickly. Normally you may spend hours searching through hundreds of documents to find one detail. With the OCR add-on that search will be reduced to merely a minute.

If your goal is to replace paper documents with electronic documents to create a smart, organized workplace, Docsvault's OCR add-on will make retrieval of your documents a snap effectively converting your non-searchable documents into fully-searchable central repository for faster future reference and enhanced document management.

Solutions

- *Paperless Operation*
Convert paper to electronic files to reduce storage costs, improve business operations, and speed up document filing and retrieval.
- *Customer Service*
Search and retrieve customer records instantly and improve your customer service
- *Regulatory Compliance*
Quickly produce important documents and ensure regulatory compliance.

Fast Facts

1. Search for customer name, invoice numbers, amounts, etc.
2. OCR process runs in the background without user intervention and automatically converts all scanned and image based PDF files to fully searchable PDFs
3. OCR feature is available as an add-on module

Other PDF Tools

- *Docsvault PDF Printer*
Import all printable documents from third party applications to Docsvault and convert them to PDF.
- *Built-in PDF Viewer & Editor*
Slice, dice and assemble PDFs, annotate them with highlights, notes and custom stamps and edit text and images in PDFs.
- *Integrated Scanning*
Scan multiple documents directly inside Docsvault to digitize all your paper documents.

For More Details, visit:

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