

# High-Tech & Telecom Industry

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In today's fast paced world, technology / telecom industry needs to innovate continuously, expand globally and manage costs wisely.

To keep their competitive edge, it is very import for these firms to lower costs in order to improve capital, invest in R&D and keep existing customers happy.

This creates enormous need for successful organization, communication and management.

## Challenges

Control and organize Information

Improve customer service

Ensure smooth communication

Product Innovation



## *What are the Challenges within IT Industry?*

Over 90 percent of an organization's records and documentation are in electronic form. Electronic information can reside in many forms and a variety of storage media from Wide Area Network to Smart Phones. Managing this information is a big challenge for organizations.

- **Document Control and Organization**

Electronic documents are very mobile. They can be easily distributed to vast number of people and stored in multiple versions and locations. As a result, it becomes difficult to manage, control and locate these documents.

- **Communication and Customer Service**

For any business to grow in the current economic situation, one needs to improve their communication not only within but also outside the organization. Effective communication can help improve loyalty within the organization and expand customer base and sales.

- **Product Innovation**

IT and telecom industry thrives on product innovation and differentiation. To cultivate an innovative environment, these organizations need to employ proper tools that can map out progress and updates.



### Solution

Incorporating a technological solution that improves communication, simplifies records retention and ensures better control over information.

### *Think about it...*

Do you want to make your information really useful?

How important is product research for the growth of your company?

How do you monitor the transition and upgrading of your company's sensitive documents?

The most logical solution to a lot of problems in technology or telecom industry could be getting software that could centralize all data for quick and improved analysis and provide better document management.

### *How can Document Management Software help?*

A 360-degree document management software that incorporates document management, email management and records management features can help telecom and IT industry to a significant extent.

Today, document management software can do much more than manage and archive documents. It can help add on to research through information gathering and management, collaboration and knowledge sharing.

Docsvault is one such comprehensive document management software. Docsvault offers a host of features such as automated workflow, auto email capture and sender, comprehensive search and versioning. What's more, it is available as online as well as desktop application and can be integrated with 3<sup>rd</sup> party software.

### *Docsvault: Making Work Easier*

Docsvault is basically a software solution that takes care of all the big and small mundane jobs for you, so you can take care of all the important tasks. From capturing all your data and managing it effectively, keeping your documents safe, managing your tasks and emails to logging all important events on your information, Docsvault works hard, so you can work smart.

Let's see how Docsvault features can ease some of the challenges of Technology and Telecom industry.

## Who is using Docsvault?



Follow the link below to view customer Snap Shot:

<https://www.docsvault.com/company/customers.html>

“The OCR helps search for misplaced documents. All employees can search for documents that are all organized in one place so it is no longer time consuming. Multiple years are in one place.”

**Mandy George, Office Manager**  
Marks Companies, Inc.

- **Capture**

Docsvault can capture data from various sources and store it in a centralized location for easy organization and management. This system makes document preservation, review, process and approval easier, allowing important documents to be better managed and used.

Similar to Windows Explorer, Docsvault interface offers features like drag-drop, copy-paste, customized folders and files and many more that makes capturing and managing your documents a breeze.

- **Document Profiling and Relations**

Document profiling allows you to organize your documents neatly, so that when you need any information, you can get it instantly. The usual turn-around time of 24-48 hours waiting for information can be reduced to a minute or less as everything that you need is securely stored in a centralized repository available to all authorized users at the same time.

- **Simple Document Tasks & Workflows**

Docsvault provides a cost-effective and smarter alternative to long process of invoice approval and project approval etc. Other than making sharing documents easier, Docsvault allows you to route tasks, set deadlines, alerts and reminders, thereby improving workflow and productivity.

### Benefits

- ✓ Saves time and cost spent on doing mundane jobs
- ✓ Improves customer services and relations by answering their query within few seconds
- ✓ Eliminates manual paper trail that are slow and error prone



*Need to speak to someone?*

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