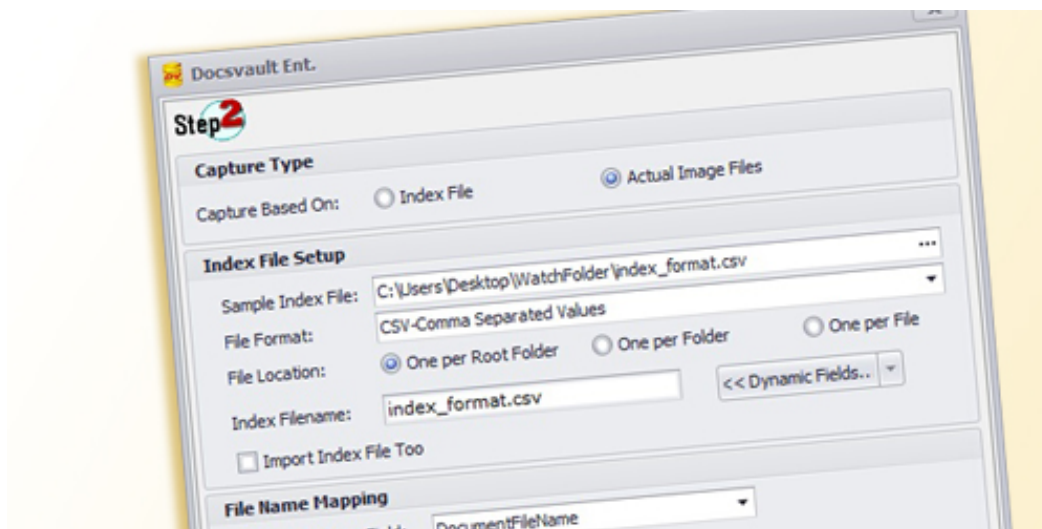# Advanced Document Capture

Docsvault's **Advanced Import add-on** is typically used to capture data exported from third party applications or other high volume scanning software. Using the 'Advanced Import' method, documents from a watch folder can be imported based on their metadata available in separate *csv* index files. You can name, file and profile documents dynamically based on document metadata captured from index files. Docsvault will even create new folders on the fly as necessary based on the index values and filing rules set.  This method of capture is a fully automated and highly accurate method of filing documents from external data.

## Highlights

- ✓ Ideal for importing scanned files generated from network scanners or third party applications
- ✓ Automatically names and files documents to predefined destinations based on captured metadata
- ✓ Profiles documents appropriately while importing
- ✓ Imports data from any *csv* index file generated by practically any application in the world
- ✓ Works continuously in the background without human intervention

## What it means for you?

Docsvault's advanced import reduces hours of drudge involved in importing mass data manually and helps in quick sifting and sorting through automatic import and filing. With the advanced import module you can now use your advanced scanning software that you might already have using barcode and zone OCR scanning capabilities. Many applications allow export of documents along with metadata which can now be imported into Docsvault with desired naming and filing rules. This is also an efficient way of transferring your data from older DMS to Docsvault.

Advanced document import using *csv* index file

## *Fast Facts*

1. Flexible enough to allow import of data from any csv files
2. Uses variables for custom file naming and filing structuring
3. Allows custom profiling of documents while they are being imported

For More Details, visit:
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