

### Trial Subscription

Try 3 Issues of *PC Today*, RISK-FREE!

[What is a risk-free subscription?](#)



First Name:

Last Name:

Address:

City:

State:

ZIP:

Email:

[Canadian residents click here](#)

## New Software

### Personal Computing

October 2006 • Vol.4 Issue 10

**WEB ONLY**

## New Software

### ■ Docsvault Professional 1.2

\$49.99

Easy Data Access

[www.docsvault.com](http://www.docsvault.com)



**Reduce paper in your office by using Docsvault Professional to store and manage a variety of office documents.**

The widespread use of email may have cut down on paper-based memos, but it hasn't eliminated the exchange of paper around the office. Faxes, forms, meeting notes, and reports still gather in piles, until suddenly the information becomes important and a frantic search begins.

Storing documents electronically on the computer lets you take advantage of indexing and search software to find them quicker later. Most document management software, however, costs hundreds of dollars and is outside the reach of many small-office users. Docsvault Professional is professional-strength document management software that, at \$49.99, is affordable for small businesses and home users.

Docsvault Professional uses a Windows Explorer-like interface to ease storage and retrieval of documents. By creating cabinets and folders, you can group documents together by project, task or department. Docsvault Professional also includes a scanner interface, so you can convert paper copies into an electronic version that you can find, print, or email later. Docsvault Professional doesn't include OCR software, so documents are scanned as either image or PDF format.

Docsvault Professional encrypts documents, so they are safe and also offer backup to CD or DVD disc. It would be nice if it also supported backup to a USB drive.

by Cyndy Bates Finnie

Subject :Docsvault Professional  
Publication: PC Today  
Date: Aug. 14, 2006  
Circulation: 22,203 v/m